

FORT GORDON CHRISTMAS HOUSE APPLICATION 2019

**** ALL APPLICATIONS MUST BE RECEIVED NLT 31 OCTOBER 2019 ****

Eligibility: Military families of active duty Service Members **E6 and below**, regardless of branch, may submit an application for the Fort Gordon Christmas House. National Guard and Reserve Component Service Members must be currently serving on active duty orders and have been on those orders for a minimum of 30 days at the time of submission.

****Application submission dates: 15 September thru 31 October 2019****

1. Only one application per household/family will be accepted for children aged six (6) months through thirteen (13) years.
2. All applications will be considered, however, not all applications will be approved.
3. Applications are available online www.fortgordonchristmashouse.com

Please print: incomplete, illegible applications will not be processed.

4. Families selected will be notified by their unit representative.
5. Distribution will take place on **10, 11, & 12 December 2019, at building # 39109, 40th St. (behind the Main Exchange)** on Fort Gordon. The date and time for each unit will be determined by lottery. If neither the Service Member or family member is available on the unit distribution day, the unit commander/representative will be responsible for selecting gifts and signing the receipt.
6. Emergencies and special circumstances will be handled on a case-by-case basis.

Sponsor Information:

| | | | | | | | |
|--|--|--|--|---------------|------------------|--------------------------------------|----------------------|
| Last Name | | First Name | | Rank | Branch/Component | Cell Phone # | SSN (last four only) |
| Do you live on post? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Is sponsor currently deployed? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Email Address | | Home Phone # | Work Phone # |
| Home Address (Number, Street) | | | | City | | State | Zip Code |
| Brigade | | Battalion | | Company | | Location (If other than Fort Gordon) | |

Spouse Information:

| | | | | | | | |
|--|--|--|--|---|-----------------------|-------------------------------|--|
| Spouse's Name (As it appears in DEERS) | | Spouse's Phone | | Spouse's Email | | Spouse's SSN (last four only) | |
| Are you dual military? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Spouse's Unit: | | | Spouse's Branch/Rank: | | |
| Is Spouse employed? Yes <input type="checkbox"/> No <input type="checkbox"/> | | Spouse's Annual Income | | Are there any additional sources of income? (Child Support, etc...) Yes <input type="checkbox"/> No <input type="checkbox"/> | | If yes, please explain: | |
| Do you expect to receive assistance from any other organization(s) within the CSRA this year? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | |
| If yes, please explain: | | | | | | | |
| Have you received assistance from the Christmas House in previous years? Yes <input type="checkbox"/> No <input type="checkbox"/> | | | | | | | |
| If yes, please list years: | | | | | | | |
| Do your children live with you? Yes <input type="checkbox"/> No <input type="checkbox"/> | | If your children do not live with you, please explain: | | | | | |

Children's Information (Please list children youngest to oldest under your legal guardianship)

| | Child's Last Name | Child's First Name | Gender | Birthdate (MM/DD/YY) | Age | XMAS House Use Only | | Child's Interests |
|---|-------------------|--------------------|--------|----------------------|-----|---------------------|---|-------------------|
| | | | | | | Y | N | |
| 1 | | | M F | | | Y | N | |
| 2 | | | M F | | | Y | N | |
| 3 | | | M F | | | Y | N | |
| 4 | | | M F | | | Y | N | |
| 5 | | | M F | | | Y | N | |
| 6 | | | M F | | | Y | N | |

Required explanation

Describe financial need - Please be specific - If additional space is needed please use the back of this form.

| | |
|--|------|
| Applicant Signature: (Verifies request for assistance and applicant information) | Date |
|--|------|

Command Verification:

| | | | | | |
|-------------------------|------|-----------|------|-------|-------|
| Company Commander/1SG | Rank | Signature | Date | Email | Phone |
| Battalion Commander/CSM | Rank | Signature | Date | Email | Phone |

CHRISTMAS HOUSE USE ONLY

| 6 - 18 Months | | 19 - 35 Months | | 3 - 5 Years. | | 6 - 8 Years. | | 9 - 13 Years. | |
|---------------|------|----------------|------|--------------|------|--------------|------|---------------|------|
| Boy | Girl | Boy | Girl | Boy | Girl | Boy | Girl | Boy | Girl |
| | | | | | | | | | |

CHRISTMAS HOUSE USE ONLY

| | |
|--------------|--------------------------------------|
| Received By: | APPROVED <input type="checkbox"/> |
| | DISAPPROVED <input type="checkbox"/> |